

SCREENING EXPERT COMMITTEE

OBSERVATIONS FOR HEIs ENTITLED TO OFFER PROGRAMME UNDER ONLINE MODE

(Based on UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments)

Higher Educational Institution Details

Name of HEI:	Assam Down Town University
State:	Assam
Year of establishment of HEI:	Apr 2010
Type of HEI:	Private
Registration ID:	HEI-Exempted-U-0683
Date of submission of proposal on Portal:	17.06.2025

Programme(s) Complied Earlier of the HEI, if any:- (UG:- 0, PG:- 0)

S. No.	Name of Programme	Level of the Programme (UG/PG)	Duration
Nil			

Details of Fees Submitted

Sr No	Year	Session	Category	No of programme	Fee Amount	Bank Transaction Reference No	Payment Date
1	2025-26	July	Programme	04	88500.00	516512617917	14.06.2025

OBSERVATIONS / RECOMMENDATIONS

I. HEI Level Compliances

S. No.	Provisions	Conditions	HEI Response	Observation	Expert Committee Observation
	Eligibility: i. NAAC Eligibility OR ii. NIRF Eligibility	i. NAAC certificate submitted	Yes	Ok	OK
		ii. NAAC Score ≥ 3.26	Yes Score: 3.34	Ok	
		iii. Valid as on date of application submission	Yes Valid upto: 08.05.2030	Ok	
		Rank in 2022 (University category)	NA	NA	
		Rank in 2023 (University category)	NA	NA	
		Rank in 2024 (University category)	NA	NA	
	Affidavit	Original Affidavit	Yes	Ok	OK
		Affidavit as per standard format	Yes	Ok	
		Duly notarized	Yes	Ok	
3.	Undertaking	Original undertaking	Yes	Ok	OK
		Undertaking as per standard format	Yes	Ok	
		Duly Signed and stamped	Yes	Ok	

Eligible: Yes

II. Adherence to UGC Notification on Specification of Degree, 2014 and its amendments

S. No.	Name of the Programmes with duration	Discipline	Specified Degrees	Level of the Programme (Bachelor's/Master's)	Entry Qualification	Observations
1.	Bachelor of Computer Applications - 3 years	Sciences	Bachelor of Computer Applications	Bachelor's	10 + 2	Ok
2.	Bachelor of Business Administration - 3 years	Business Administration/ Commerce/ Management/Finance	Bachelor of Business Administration	Bachelor's	10 + 2	Ok
3.	Master of Business Administration - 2 years	Business Administration/ Commerce/ Management/Finance	Master of Business Administration	Master's	Bachelor's	Ok
4.	Master of Computer Applications - 2 years	Sciences	Master of Computer Applications	Master's	Bachelor's	Ok

III. Permissibility of Proposed Programme to be offered under Online mode

S. No.	Name of the Programmes with duration	Whether offered in Conventional/ ODL mode (For Dual mode HEIs) (Yes/No)	At least one batch passed out (For Dual mode HEIs) (Yes/No)	Documentary proof submitted for one batch passed out (For Dual mode HEIs) (Yes/No)	Programme has Practical or laboratory courses as a curricular requirement (Y/N)	Whether Regulatory Authority approval is required* (Yes/No/NA)	Observations
i.	Bachelor of Computer Applications - 3 years	Yes	Yes (1)	Provisional certificate is submitted	Yes (as mentioned in clarification)	NA	OK
ii.	Bachelor of Business Administration - 3 years	Yes	Yes (12)	Yes	No	NA	OK
iii.	Master of Business Administration -2 years	Yes	Yes (13)	Yes	No	NA	OK
iv.	Master of Computer Applications - 2 years	Yes	Yes (1)	Provisional certificate is submitted	Yes (as mentioned in clarification)	NA	OK

IV. Compliance for Programmes falling under the ambit of AICTE (applicable for Central, State or Private HEIs)*

S. No.	Provisions	Submitted (Yes/No)	Observation
i.	Original Affidavit regarding programme falling under AICTE	Yes	OK
ii.	Undertaking along with faculty details for proposed programmes(s)	Yes (Submitted in soft copy)	OK

*For table III and IV - As per the 578th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the discipline of Management, Computer Applications and Travel and Tourism. However, Deemed to be Universities are still required to seek prior approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode.

V. Programme Summary

S. No.	Name of the Programmes with duration	Complied/ Not Complied/Under Consideration	Reason, if Not Complied/under Consideration
1.	Bachelor of Computer Applications - 3 years	Under Consideration	HEI needs to submit copy of the degree certificate of the proposed programme instead of Provisional certificate.
2.	Bachelor of Business Administration - 3 years	Complied	

3.	Master of Business Administration -2 years	Complied (with intake of 960 learners)	
4.	Master of Computer Applications - 2 years	Under Consideration	HEI needs to submit copy of the degree certificate of the proposed programme instead of Provisional certificate.

Note:-

A. As mandated by the Regulations, each Entitled HEI is required to submit an affidavit for ensuring compliance to all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and the information collected from the HEI was to ascertain conformity to the following four provisions only:

1. Entitlement eligibility criteria of the HEI
2. Permissibility of proposed programmes to be offered under Online mode
3. Adherence to UGC Notification of Specification of Degrees, 2014 and its amendments
4. Prior approval of Regulatory Authority, wherever applicable

B. The HEI's are entitled to offer online programmes for the period, till they are complying NAAC or NIRF ranking requirements as per Regulation 3(B) (a) and if not, they shall discontinue the programmes and accordingly, inform the same to the UGC. The learners already enrolled in the current recognized programmes shall be allowed to complete the programmes in the laid

down manner as per the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

C. Programmes under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approvals/recommendations received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

D. Higher Education Institution shall write 'UGC entitled as per University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendment(s)' instead of 'UGC recognized' at all places.

Remarks:-

1. The HEI shall offer the programme found complied at Table V above from the academic year 2025-26, academic session beginning July- August, 2025 and Onwards.
2. HEI shall strictly adhere to the intake capacity mentioned for the MBA programme.
3. HEI shall ensure the availability of Programme coordinator, Course coordinators and Course mentors as per the UGC (ODL Programmes and Online Programmes) Regulations, 2020.

SCREENING EXPERT COMMITTEE

OBSERVATIONS FOR COMPLIANCE SUBMITTED BY HEIs ENTITLED TO OFFER PROGRAMME UNDER ONLINE MODE

(Based on UGC (ODL Programmes and Online Programmes) Regulations, 2020)

Higher Educational Institution Details

Name of HEI:	Assam Down Town University
State:	Assam
Year of establishment of HEI :	Apr 2010
Type of HEI :	Private
Registration ID :	HEI-Exempted-U-0683
Date of submission of proposal on Portal:	17.06.2025

Programme(s) Complied Earlier of the HEI if any:- (UG-01, PG-01)

S. No.	Name of Programme	Level of the Programme (UG/PG)	Duration of the programme
1.	Bachelor of Business Administration	UG	3 years
2.	Master of Business Administration (with intake of 960 learners)	PG	2 years

OBSERVATIONS / RECOMMENDATIONS

I. Programme Level Compliances

S. No.	Name of Programme	Duration	Discipline	Reasons for keeping "Under Consideration" as per previous meeting	Clarification submitted by the HEI	Present Status as per Observation of the Committee (SEC)	Complied (C) / Not Complied (NC) as per Regulation	Reasons if Not Complied
1.	Bachelor of Computer Applications	3 years	Sciences	HEI needs to submit copy of the degree certificate of the proposed programme instead of Provisional certificate.	The attested copy of the degree certificate for the passed-out batch	Expert committee observed that the HEI has submitted the desired documents for the proposed programme.	Complied	-
2.	Master of Computer Applications	2 years	Sciences	HEI needs to submit copy of the degree certificate of the proposed programme instead of Provisional certificate.	The attested copy of the degree certificate for the passed-out batch	Expert committee observed that the HEI has submitted the desired documents for the proposed programme.	Complied (With intake capacity of 660 learners)	-

Note:-

- Programmes under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approvals/recommendations received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.
- As per 578th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the discipline of Management,

Computer Applications and Travel and Tourism. However, Deemed to be Universities are still required to seek prior approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode.

Note: Recommendations are based on the following:

1. **Compliance of 4 aspect (Mandatory eligibility criteria of HEI based on NAAC score/NIRF ranking, Permissibility of proposed programme to be offered under online mode, Adherence to UGC Nonfiction of Specification of Degrees, 2014 and prior approval of Regulatory Authority, wherever applicable)**
2. **Compliance of UGC (ODL Programme and Online Programmes) Regulations, 2020 as per affidavit submitted.**
3. **Compliance of deficiency Communicated.**
4. **Representation received by HEI against the earlier decision of 'Under Consideration'**

Remarks:

1. The HEI shall offer the programmes found complied at Table I above from the academic year 2025-26, academic session beginning July- August, 2025 and onwards.
2. HEI shall strictly adhere to intake capacity mentioned for proposed MCA programme i.e. 660 learners.
3. HEI shall ensure the availability of Programme coordinator, Course coordinators and Course mentors as per the UGC (ODL Programmes and Online Programmes) Regulations, 2020.